

## User Manual Documentation for e-Challan for Individuals .

1) The URL for e-Challan payment is <https://cg.nic.in/eChallan> ,First of all go to the url.

The following screen will be shown:

Government of Chhattisgarh  
Department of Finance  
Directorate of Treasury Accounts and Pensions

**e-Challan**  
[See Rule 64 A, 64 B of Treasury Code (Govt. of Chhattisgarh)]  
[Discontinuation of eChallan Payment for bhejna SubHead 0873 (Quartely Tax Payment)  
from 1st September 2014 for transport Department]  
[Payment For TRANSPORT department via echallan will be stopped with effect from 25/06/2015.  
For Online payments please visit <http://cgtransport.org>]

**Enter Usercode and Password to Login**

Usercode   
Password

**Single Window Login**  
Ease of doing Business

[New User ? Register here](#)  
[Forget Password](#)  
[Why Register](#)

- [What is eChallan](#)
- [List of Departments](#)
- [List of Heads of Account](#)
- [ePayments](#)
- [Administration](#)

Best Viewed in 1024x768 Screen Resolution  
Designed & Developed by e-Gov.Division, NIC Chhattisgarh State Center, Raipur

2) If you are already a registered user then enter your user id, password and Click to “Sign in” button.

3) If this is the first time you are login to e-Challan portal, then you may need to register first. Please use the link “[New User ? Register here](#)”, to create your user id and password in order to enable the user’s to login and make tax payments.

4) After all validations and checking you will be able to login to e-Challan site . The following page will be displayed:

User anurag308

[List of Departments](#)  
[List of Heads of Account](#)  
[ePayments](#)  
[Modify User Details](#)  
[Change Password](#)  
[SignOut](#)

**Select Department**

Other Departments

- Agriculture
- Commercial Tax
- Energy Department
- Food and Civil Supplies
- Higher Education
- Mineral Resources
- Public Health & Family Welfare
- Revenue
- Sports & Youth Welfare
- Water Resources Department
- Co-operation
- Culture
- Excise
- Forest
- Labour
- Panchyat & Rural Development
- Public Health Engineering
- School Education
- Stamps and Registration
- Women and Child Development

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- 5) The List of the department is displayed . Now select “Commercial Tax” department and click on “Submit” button

The screenshot shows the 'e-Challan' portal for the Government of Chhattisgarh. The header includes the state emblem, the text 'Government of Chhattisgarh, Department of Finance, Directorate of Treasury Accounts and Pensions', and the NIC logo. The user is logged in as 'User santosh'. A left sidebar contains navigation links: 'List of Departments', 'List of Heads of Account', 'ePayments', 'Challan History', 'Modify User Details', 'Change Password', and 'SignOut'. The main content area is titled 'Select Department' and features two columns of radio button options. The 'Commercial Tax' option in the second column is selected and highlighted with a blue arrow. A callout box with the text 'Select Commercial Tax and click on submit' points to this option. Below the options are 'Submit' and 'Reset' buttons. At the bottom, it states 'Best Viewed in 1024x768 Screen Resolution' and 'Designed & Developed by e-Gov Division, NIC Chhattisgarh State Center, Raipur'.

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- 6) After click on submit button, a page will displayed (only for the departments working on more than one major heads) for selecting particular “Major Head”. The department having only single major head will be redirected directly to the page where user have to fill the details. Select the Major Head and click on Submit button. Below screen shows list of the major head for the Commercial Tax Department only.



e-Challan

[See Rule 64 A,64 B of Treasury Code (Govt. of Chhattisgarh)]

User santosh

Department:Commercial Tax

Department Code: 05

• [Home](#)

HEAD OF ACCOUNT\*

Select ----- HOA

Select ----- HOA

0023\_Hotel Receipts Tax

0028\_Other Taxes on Income and Expenditure

0040\_Taxes on Sales, Trade etc.

0042\_Taxes on Goods and Passengers

Clear

If you are facing any problem in respect of Major Head of Account, please contact the Controller of Accounts for necessary ratification. Thanks for your corporation.

7) As soon as the major head is selected and submit button is clicked , a new form will appears in which all the **user related details** is shown automatically. This details was captured during new user registration of the user. The displayed form will ask for the data to be inputted by users. The data is made mandatory/optional as per the heads selected. For eg If user have selected the Commercial Tax department then TIN No. is mandatory for major head 0023,0040 and 0042 but it may not be mandatory for other department. In this form one has to fill at least all the mandatory details and click on "Submit" button. All the mandatory field are highlighted through \* (asterisk red in color) .

A) **Head of Account for LUXURY TAX.**

The screenshot shows the 'e-Challan' web application interface. At the top, it displays 'User: santosh', 'Department: Commercial Tax', and 'Department Code: 05'. The main form area is titled 'Home' and contains the following fields:

- TIN NO:** 22091700197
- DISTRICT:** 10-Durg
- OFFICE ADDRESS:** 1005007-COMMERCIAL TAX OFFICER DURG CIRCLE -3
- NAME OF PAYER\*:** ASHISH ENTERPRISES
- FLAT/BLOCK NO./HOUSE NO.:** NEAR RAILWAY CROSSING
- NAME OF PREMISES/BUILDING/VILLAGE:** SHANKAR NAGAR
- ROAD/STREET/LANE:** RAIPUR
- CITY/DISTRICT:** RAIPUR
- STATE/UT:** CHHATTISGARH
- PINCODE:** 492001
- ASSESSMENT YEAR:** 2016-2017
- HEAD OF ACCOUNT\*:** 0023\_00\_101\_0000\_Collections from hotels which ar
- DESCRIPTION:** 0023\_00\_101\_0000\_Collections from hotels which ar
- PURPOSE:** 0023\_00\_101\_0715\_Tax on Luxury Item in Hotel and
- PERIOD (FROM):** 0023\_00\_102\_0000\_Collections from hotels which ar
- PERIOD (TO):** 0023\_00\_103\_0000\_Share of net proceeds assigned t
- BANK GATEWAY\*:** 0023\_00\_500\_0000\_Receipts awaiting transfer to ot
- PHONE No./MOBILE:** 0023\_00\_800\_0000\_Other Receipts
- E MAIL:** santosh111@test.com

At the bottom of the form, there is a 'Submit' button, a 'Back' button, and a 'Clear' button. A note below the form states: 'If you are facing any problem in respect of Major Head, Please mail us to eChallan.cg@nic.in for necessary ratification. Thanks for your corporation. All fields marked with \* are mandatory.'

B) **Head of Account for VAT & CST:**

**e-Challan**  
[See Rule 64 A, 64 B of Treasury Code (Govt. of Chhattisgarh)]

User: santosh      Department: Commercial Tax      Department Code: 05

[Home](#)

TIN NO.	22091700197
DISTRICT	15-Bastar
OFFICE ADDRESS	1505002-COMMERCIAL TAX OFFICER JAGDALPUR COMMERCIAL TAX OFFICER JAGDALPUR
NAME OF PAYER*	ASHISH ENTERPRISES
FLAT/BLOCK NO./HOUSE NO.	NEAR RAILWAY CROSSING
NAME OF PREMISES/BUILDING/VILLAGE	SHANKAR NAGAR
ROAD/STREET/LANE	RAIPUR
CITY/DISTRICT:	RAIPUR
STATE/UT:	CG
PINCODE:	492001
ASSESSMENT YEAR	2015-2016
HEAD OF ACCOUNT*	Select ----- HOA Select ----- HOA 0040_00_101_0000_ Receipts under Central Sales Tax 0040_00_101_0762_ Tax Collection (CST) 0040_00_102_0000_ Tax Collection - Turnover Tax (V 0040_00_102_0655_ Tax Collection - Turnover Tax (V 0040_00_102_0940_ Deduct - Refunds 0040_00_103_0000_ Tax on sale of motor spirits and 0040_00_104_0000_ - 0040_00_105_0000_ Tax on Sale of Crude Oil 0040_00_106_0000_ Tax on purchase of Sugar Cane 0040_00_107_0000_ Receipt of Turnover Tax 0040_00_108_0000_ Tax on the Transfer of right to 0040_00_109_0000_ Tax on the Transfer of property 0040_00_800_0000_ Other Receipts 0040_00_800_0673_ Licence Fees
DESCRIPTION	
PURPOSE	
PERIOD (FROM)	
PERIOD (TO)	
BANK GATEWAY *	
PHONE No./MOBILE:	
E MAIL:	

Submit      Back      Clear

If you are facing any problem in respect of Major Head, Please mail us to eChallan.cg@nic.in for necessary ratification. Thanks for your corporation.

All fields marked with \* are mandatory.

#### D) Heads of Account for Entry Tax:-

**e-Challan**  
[See Rule 64 A, 64 B of Treasury Code (Govt. of Chhattisgarh)]

User: santosh      Department: Commercial Tax      Department Code: 05

[Home](#)

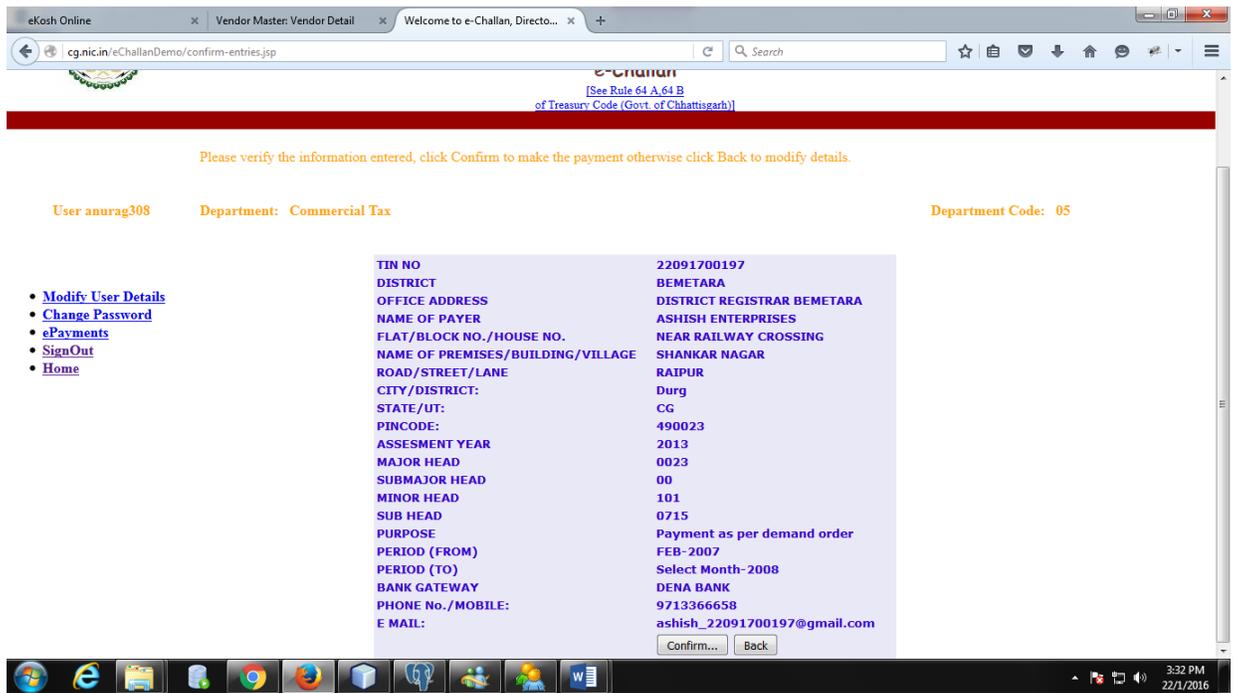
TIN NO./REG NO./ID NO.	22091700197
DISTRICT	07-Bilaspur
OFFICE ADDRESS	0705008-COMMERCIAL TAX OFFICER CIRCLE-II,BILASPUR COMMERCIAL TAX OFFICER CIRCLE-II,BILASPUR
NAME OF PAYER*	ASHISH ENTERPRISES
FLAT/BLOCK NO./HOUSE NO.	NEAR RAILWAY CROSSING
NAME OF PREMISES/BUILDING/VILLAGE	SHANKAR NAGAR
ROAD/STREET/LANE	RAIPUR
CITY/DISTRICT:	RAIPUR
STATE/UT:	CG
PINCODE:	492001
ASSESSMENT YEAR	2015-2016
HEAD OF ACCOUNT*	0042_00_000_0000_ Taxes on Goods and Passengers Select ----- HOA 0042_00_000_0000_ Taxes on Goods and Passengers 0042_00_101_0000_ Tax Collections 0042_00_102_0000_ Tolls on Roads 0042_00_103_0000_ Tax Collection Passenger Tax 0042_00_104_0000_ Tax Collection Goods Tax 0042_00_106_0000_ Tax on entry of goods in Local 0042_00_106_0643_ Tax on entry of goods in Local 0042_00_800_0000_ Other Receipts
DESCRIPTION	
PURPOSE	
PERIOD (FROM)	
PERIOD (TO)	
BANK GATEWAY *	Select ----- Bank
PHONE No./MOBILE:	
E MAIL:	santosh111@test.com

Submit      Back      Clear

If you are facing any problem in respect of Major Head, Please mail us to eChallan.cg@nic.in for necessary ratification. Thanks for your corporation.

All fields marked with \* are mandatory.

- 8) After submitting the entered form details, a mid way acknowledgement form is generated in which all the details shown as was filled by user . Here the user have an option to make correction in the challan details, if any data entered is wrong or wrongly selected by using “Back” button.



- 9) Clicking on “Confirm” button, the page will automatically redirected to selected bank gateway. If sometime due to network problem or bank gateway problem , the page not redirecting automatically to bank site then the page will be displayed and on that page click on “Click here to go to bank’s website” will be clicked for redirection.
- 10) After click on “Click here to go to bank’s website” button, user will be re-directed to bank’s website.
- 11) After re-directing to bank’s site all the communicated validation is must at bank end.
  - a) Since the amount parameter is not captured at e-Challan site, the user can enter the value of amount at bank site.
  - b) If any of head value i.e. major head, sub major head , minor head or sub head comes blank or “-” then this transaction must be rejected by bank’s site.
- 12) After login from bank site all the parameter should be displayed in above given order.
- 13) After entering transaction password , if transaction is successful , a pre-formatted receipt should be displayed in bank’s site itself.
  - a) On this receipt bank reference number, date and time of transaction and other transactional details should be displayed in a mannered way.
  - b) User may have option to either take a printout of the challan generated at bank end or may save challan in the form of PDF to their computer system for later use or may use both the option (recommended).
  - c) The control from Bank is reverted immediately after successful transaction to e-Challan site for the capturing of debit information.